



WAHROONGA ADVENTIST SCHOOL

Canteen Assistant

With the school growing rapidly and the continuing expansion of the high school the Wahroonga Adventist School Canteen is looking for an energetic, passionate and enthusiastic casual assistant.

Position and Employment

The Canteen Assistant will work closely with other assistants and the supervisor by providing assistance in the day to day operation of the Canteen. This is a fast-paced environment that involves, service, food preparation, handling and cleaning. This position is located on site at Wahroonga Adventist School in the Canteen facility.

This is a casual position for Monday and Tuesdays Term 2, 2021 only. Hours may vary; however, a guide is 9am-3pm. The position is for term time only. After term 2 there may be a possibility of an extension or casual work as needed.

Duties and responsibilities:

1. Provide assistance to the Canteen Supervisor in preparation of all meals.
2. General cleaning duties ensuring the Canteen is working in a clean and efficient manner.
3. Window service for lunch and snack service to the students.
4. Deliver lunches efficiently and on time.
5. Assist the Canteen Supervisor for special school events upon request, such as carnivals / social events etc.
6. Display excellent time management skills.
7. Comply with health and safety policies, procedures, hazard reporting and safe work practices.
8. Have a strong commitment to the values of Wahroonga Adventist School.
9. Hold a current Working with Children Check for school employment.
10. Hold or the desire to obtain a food handling online course as part of their employment. This is a short course adhering to the food and safety standards.

Please outline the knowledge and skills you bring to the position of Canteen Assistant along with an updated Curriculum Vitae including names and contact details of 2 referees.

Interested applicants are to submit their application by email to Kelly Oldfield.

Email: canteen@wahroonga.adventist.edu.au Please note applications close Monday 17 May 2021.