

# Wahroonga Adventist School Online Canteen

This service will commence Tuesday 26 April 2016 - Start of Term 2.

You can begin ordering online now for this date onwards.

Lunch days will remain unchanged.

Snack Service will continue on all days and children will continue to pay in cash for any snacks purchased other than those ordered as part of an online lunch order.

## **LUNCH DAYS AND ONLINE CUT OFFS FOR ORDERING:**

<b>Day / Menu</b>	<b>Cut Off for Ordering</b>
Tuesday Regular Menu	Order by 8:30am Tuesday morning
Thursday Regular Menu	Order by 8:30am Thursday morning
Theme Thursday ( fortnightly schedule)	Order by 8:30am Wednesday morning

You can order in advance for the Regular menu if you like, however the Theme Thursday menu will change every fortnight, so will only be available to be ordered as far as a fortnight in advance.

## **HOW TO ORDER**

1. You can only order online. There will be no lunch bag orders anymore.
2. Go to [www.flexischools.com.au](http://www.flexischools.com.au) and type WAHROONGA ADVENTIST SCHOOL in the box in the centre of the screen



3. You come to a screen as below where you have the option to purchase uniforms or order from the Canteen.

4. You choose the day you wish to order and once through the next page, the menu will appear and you can choose your items. There is lots of variety on the menu with options of bread types / salad toppings / sauces etc.

5. Once you are ready to check out, you will come to a pop up screen as below. For customers with an account already, you just need to sign in. For new customers, you just need to register and set up an account with your students class etc. It is very easy to do and there is no cost to set up. You will need to add some money to your flexi schools account to purchase anything. You process your order and the order process is complete.

## **COSTS AND PAYMENT METHODS**

You will need to have money in your flexischools account to be able to use the service.

You can add money to your account using VISA, Mastercard, PayPal or by Direct Deposit from your bank account.

As a tip: To ensure that you always have funds available, Flexi schools can set up an automatic top-up from your credit card. You choose what the trigger amount will be and also how much it will top-up by each time. For example: You can choose to set your account to automatically top-up by \$20 whenever the balance is below \$10.

### **Cost for Parents**

#### **Parent Order Fee 25c**

Added to the cost of an online order, and deducted from the parent's Flexischools account. This is a mandatory fee for canteen online orders.

#### **Top-up Fee - Credit Card. 29c**

Fees charged once when money is transferred into Flexischools account using VISA or Mastercard. This top-up option is immediate.

#### **Top-up Fee - PayPal. 35c**

Fees charged once when money is transferred into Flexischools account using PayPal. This top-up option is immediate.

#### **Top-up Fee - Direct Deposit NIL**

Parents can direct deposit funds into their Flexischools account via internet banking or by banking cash at a bank branch. Normal bank processing times apply with funds usually available the following business day.

#### **Inactive Account Fees \$1.50/month**

Charged to an account that has not been used/or is inactive for a period of 12 months.

## **Need Further Assistance?**

Flexi schools operates a customer service hotline to assist all parents with order processing and any other questions.

Australia - 1300 361 769

Operating Hours: From 7am Monday to Friday.

Email - [help@flexischools.com.au](mailto:help@flexischools.com.au)